



2805 Bowers Ave
 Santa Clara, CA 95051
 FAX - 408 731-4045

STOP PAYMENT ORDER/CANCELLATION

You may complete this form online and print to sign and fax or mail as indicated above.

Member Name: _____

Account Number: _____

DATE OF DRAFT	DRAFT NUMBER	AMOUNT OF DRAFT	PAYABLE TO
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REASON _____ PROC. BY _____ BR.# _____ FEE \$ _____

At your request, we will Place Cancel a stop payment order on the check described on this form. This order is effective unless the check has already been cashed or paid against your account. However, you should note that if another branch of this credit union or another person or entity becomes a "holder in due course" of the check, the check may have to be paid despite the stop payment order. The stop payment order will end in twelve (12) months from its date unless you renew it. You must inform us immediately if you want to cancel this order. If you close the account on which the check is drawn, the order will cancel automatically, and we will return the check marked "account closed" if it is presented for payment.

Given reasonable time to act, KeyPoint Credit Union will make every effort to stop the check described above, but cannot be held liable if payment is made in spite of these efforts. The Credit Union's liability shall not, in any event, exceed the amount of the draft. By signing below or by placing this order by phone, you agree to reimburse the Credit Union for any loss it sustains in honoring your request.

Please note: We cannot stop payment on a check unless you give us its exact dollar amount. This means that you must notify us immediately of the account number, the check number or the dollar amount on the stop payment order listed above if it is wrong. Otherwise, we may not be able to stop the check and the amount of the check could be deducted from your account. You can notify us of any changes in this order by calling (888)255-3637.

Date of request _____ Time _____ AM PM Member's Signature Required _____