



APPLICATION FOR FOREIGN TRAVEL AUTHORIZATION FORM

Member Name: _____ Date: _____

Loan Account Number: _____ VIN#: _____

Date of Departure from US: _____ Date of Return to US: _____

Current Residence Address: _____

Current Home Phone Number: _____

Current Employer: _____

Employer Address: _____

Employer Phone Number: _____

Address Where Vehicle Will
Be Located in Foreign Country: _____

Phone Number Where I Can Be
Reached in Foreign Country: _____

By completing this application, I request KeyPoint Credit Union to provide me with a Foreign Travel Authorization Letter, based on the above information. By signing below, I certify that all of the information given with this application is true and complete.

I understand the following:

- Approval is not automatic and that the requested letter may not be provided for a period of 5 business days, upon receipt of all required documentation.
- I must have a satisfactory 12-month auto loan payment history with KeyPoint Credit Union to qualify for this authorization. (Leased vehicles are not eligible for this request.)
- The travel time period may not exceed 60 days.
- If my request is approved, I am subject to a \$25.00 fee, as disclosed in the KeyPoint Credit Union Fee Disclosure.
- All payments due during my travel dates must be paid, prior to approval.
- The Foreign Travel Authorization Letter must be retained in the vehicle at all times while in a foreign country.
- Removal of the vehicle without written authorization to a foreign country may result in the Credit Union taking legal action and invoking their right to repossess the vehicle.

Member Signature: _____

Member Signature: _____

REQUIREMENTS FOR FOREIGN TRAVEL AUTHORIZATION

- Make all loan payments so that the due date of the loan is due after your scheduled return from your foreign travel
- Copy of current payroll stub for all signers on the loan.
- Copy of the current DMV Registration.
 - Must expire after scheduled date of return from foreign country
 - Lien holder must be AEACU or KeyPoint Credit Union
 - Lien holder address must be a valid KeyPoint Credit Union address
- Copy of driver's license of anyone who will be driving the vehicle
 - Must expire after scheduled date of return from foreign country
 - All drivers must be on the loan
- Copy of Policy Declaration for primary U.S. insurance (Binder insurance is not acceptable. Form must state policy and not Application for Insurance.)
 - Must begin on/before 12:01 AM on the scheduled date of departure from the U.S.
 - Must expire on/after 11:59 PM on the scheduled date of return from foreign country
 - Lien holder must be AEACU or KeyPoint Credit Union
 - Coverage must include comprehensive and collision insurance
 - Amount of insurance must be sufficient to cover outstanding loan balance
 - Deductible must be \$500 or less
 - Names of insured must match information in OSI
- Copy of Policy Declaration for Foreign insurance (Binder insurance is not acceptable. Form must state Policy and not Application for Insurance.)
 - Must begin on/before 12:01 AM on the scheduled date of departure from the U.S.
 - Must expire on/after 11:59 PM on the scheduled date of return from foreign country
 - Lien holder must be AEACU or KeyPoint Credit Union
 - Coverage must include comprehensive and collision insurance
 - Amount of insurance must be sufficient to cover outstanding loan balance
 - Deductible must be \$500 or less
 - Names of insured must match information in OSI
- Copy of current home loan statement showing account is paid current, if applicable to meet approval requirements.
- FAX all documents to (408)731-4095